

By-Laws of IOBC Global

1. The annual contributions from the Regional Sections to the global body shall be determined each year by the Executive Committee of the global body and shall remain as stable as possible for each category of membership. They are payable during the first quarter of the following year.
2. Treasurers of the Regional Sections shall transfer the contributions due to the Treasurer of the global body before the end of the first quarter of the following year, a list of all regular members being sent to the Secretary-General as soon as feasible.
3. IOBC Global keeps an amount of 75,000 Euro or its equivalent in other currency in reserve as from 1 January 2008, with an annual increase of 4% to correct for inflation. The reserves cannot be used for regular IOBC Global activities, as these should be financed from annual income or any money that IOBC has in excess of its reserves. In exceptional cases part of these reserves can temporarily be used for funding the organisation of an IOBC Global activity. A clear motivation for use of the funds and a financial plan for use and back payment of the reserves should accompany a proposal for use of the reserves. The financial plan should be approved by the Council. The Executive Committee which uses the reserves is responsible for returning the amount used from the reserves within a period of 2 years.
4. Disbursements shall be made over the signature of the Treasurer, and/or the President and the Secretary-General where necessary.
5. A statement of accounts ending each 31st December shall be prepared by the Treasurer for submission to the Council.
6. The accounts shall be scrutinized by a Verification Committee consisting of 2 regular members (no member of the Council) before each General Assembly.
7. Actually incurred travel expenses only shall be reimbursed to those concerned.
8. Election of new Executive Committee.
 - 8.1. Accession procedure for candidates: A call for candidates for the Executive Committee of IOBC Global is announced in three Global newsletters starting 1.5 years before the election will take place and (2) sent to all Regional Sections at the same time the newsletters will be sent out; and (3) put on the website of IOBC Global 1.5 year before the election will take place. Nominations supported by 10 regular members may be sent with the written consent of the nominee to the Secretary General at least 1 month before the dispatch of the voting documents, i.e. 5 months before the General Assembly. Nominations should include a short biography, and a motivation why the person qualifies for a specific function in the Executive Committee member.
 - 8.2. Candidate lists: All nominations received by the Secretary General will be sent to the Council. The Council will draft candidate lists, possibly with alternatives for each function, and propose a list of candidates to the Executive Committee. All nominations shall be submitted for a ballot to all regular members by the Secretary-General at least 3 months before the closing date, i.e. 1 month before the General Assembly. Voting documents should be sent by regular post or email to the Election Committee (see below). If sent by email, the document should bear the signature of the person who voted.
 - 8.3. Election procedure: Two IOBC members who are not functioning in the Executive Committee or Council will be asked by the Executive Committee after consultation

- with the Council, to form the Election Committee. The Election Committee will count the votes at the end of the voting period (i.e. 1 month before the General Assembly) and report to the Council 3 weeks before the General Assembly.
9. Between Council meetings, the President, the Secretary-General, and the Treasurer shall expedite affairs and decide upon urgent actions, the Secretary-General keeping members of the Council informed between meetings.
 10. Activities between Regional Sections, and relations with international bodies shall be coordinated by the President or the Secretary-General of the global body.
 11. Working Groups may be initiated under IOBC Global and Regional Sections. Before a new Working Group is created, the name and scope should be proposed to Global and all Regional Sections of IOBC. After reactions have been received, the Regional Section under which the Working Group will function, or IOBC Global in case of a Global Working Group, will decide about establishment of the proposed Working Group. The activities of a Working Group should comply with the mission of IOBC Global. A Working Group is under no circumstances allowed to express its views as an opinion of IOBC Global.
 12. An ad hoc Committee shall decide upon all aspects relating to the Journal BioControl.
 13. Honorary Members.
 - 13.1. Nomination of candidates: Individuals, Working Groups, IOBC Regional Sections and IOBC Global can nominate candidates for an honorary membership of a Regional Section or IOBC Global. The nomination should include a short biography and a justification for why the person qualifies for an honorary membership. Candidates should be biological control/IPM workers of excellent quality and should generally have played (or are still playing) an important role in IOBC. They should also have long-standing connections with IOBC.
 - 13.2. Selection of candidates: Based on the nominations that have been received, the Executive Committee will formulate a draft proposal for appointment of honorary members. This proposal will be presented to the Regional Sections and discussed with the Council, after which a final proposal is formulated.
 - 13.3. Appointment of honorary members: The appointments will normally be announced during the General Assembly, but in rare cases can also be announced at another meeting or in the newsletter of IOBC Global.
 14. It is an obligation to the Regional Sections to further policy and objectives of the Organization, and to secure the largest possible membership.